FHVHealth

CARE DIVISIONS / CARDIOLOGY / VASCULAR SURGERY / URGENT CARE / PRIMARY CARE / NEPHROLOGY / LAB SERVICES

511 Medical Plaza Drive, Suite 101, Leesburg, FL 34748
phone 352.728.6808 **fax** 352.728.1743
fhvhealth.com

To our new patient,

Welcome! On behalf of the staff at FHV Health, we would like you to know that we are honored to have you as a new patient to our practice. We look forward to providing you with the highest quality of care from the best trained technical staff Florida has to offer. We provide a variety of treatment plans and procedures using the most sophisticated medical equipment in the area.

Enclosed you will find several forms that will need to be completed by your first appointment date. These forms will be available in the front office on the day of your appointment, but we wanted you to have the option to fill them out from the comfort of your home, if you prefer.

As a patient of FHV Health, you have round-the-clock access to a nurse or health care professional. If you are sick or need medical advice, you can always **call us first at 352-205-4439**. When you dial our 24/7 health care hotline, a trained health care professional will advise you on whether you should visit your primary care provider, our Urgent Care Center, or an emergency room.

Please remember these important things regarding your first visit to our office:

- Bring **all** your medications in a bag to **each** office visit.
- Sign the enclosed "Record Release" form for us to obtain previous records of your care.
- Keep us updated on studies or surgeries you've had since we last saw you. If you spend part of the year in another area, be sure to bring copies of any studies back with you or mail them to us.
- If you have any questions or concerns, feel free to call us during business hours at **352-728-6808** or visit **fhvhealth.com**. We promise to do everything we can to get you the information you need.

Once again, welcome to FHV Health. We look forward to your visit with us.

Yours in Health,

FHV Health Physicians and Staff

FHVHealth

_____ _____

PATIENT PRINTED NAME **DATE OF BIRTH**

Medical Release Authorization

I hereby authorize and request _____ to release medical information concerning my medical care to FHV Health for the following purpose(s):

_____

SPECIFIC PURPOSE FOR DISCLOSURE OF RECORD

The type and amount of information to be disclosed is as follows: *(Specify dates where appropriate)*

_____ History and physical
_____ Discharge summary
_____ Lab results
_____ EKGs
_____ Echocardiogram reports
_____ Chest x-ray reports
_____ Most recent office notes
_____ Stress test reports
_____ Cardiac catheterization reports/images
_____ Peripheral ultrasound reports
_____ Abdominal ultrasound reports
_____ Carotid ultrasound reports
_____ Peripheral angiogram reports/images
_____ Other, please specify: _____

I understand that the information may include the release of information concerning HIV testing or treatments of AIDS or AIDS-related conditions, drug or alcohol abuse (or related conditions), and mental health conditions.

I understand the use or disclosure of my individual health information, as described above. I understand that this authorization will expire, without my express revocation, either one year from the date of signing or, if I am a minor, on the date I become an adult according to state law, whichever occurs first. I understand that authorization for the disclosure of this health information is voluntary, and I can refuse to sign this authorization. I understand that this authorization is revocable, upon written notice to the office where the original authorization is retained.

I understand that if the organization authorized to receive the information is not a health plan or healthcare provider, the released information may no longer be protected by federal privacy regulation, and that it may be re-disclosed by the recipient. The facility, its employees, officers, and physicians are hereby released from any liability for the disclosure of the above information to the extent indicated and authorized therein. **Please fax records to 352.728.1743.**

_____ _____

PATIENT SIGNATURE **DATE**

_____

SIGNATURE OF PARENT OR LEGAL REPRESENTATIVE

FHV Health

Information Regarding the Health Insurance Portability & Accountability Act

This notice describes how medical information about you may be used and disclosed, and how you can access this information. Please read it carefully.

The **Health Insurance Portability & Accountability Act (HIPAA)** of 1996 is a federal program that requires all medical records and other individually identifiable health information used or disclosed by us in any form, whether electronically, on paper or orally, to be kept properly confidential. This Act gives you, the patient, rights to control how your health information is used. HIPAA provides penalties for covered entities that misuse personal health information. As required by HIPAA, we have prepared this explanation of how we are maintaining the privacy of your health information and how we may use and disclose your health information.

We at FHV Health create a medical chart with your personal medical information, along with a computerized account for payment. Treatment: We may use and disclose information about you to provide you with medical care. We may disclose information about you to other physicians or those designated on the "Authorization To Release Information." Payment: We may use medical information, along with Insurance information, and any additional information provided, in order that payment for services is received. Operations: We may use and disclose PHI from you for normal daily medical operation of our office. We may also disclose information to our Business Associates who provide contracted services for us (accounting, legal representation, claims processing, consulting, etc.). We may contact you to remind you of appointments, health related issues, or billing concerns. Every effort will be made to comply with any particular request or restriction designated in writing.

Your Rights Regarding Medical Information About You

(1) You have the right to request restrictions on certain uses and disclosures of Protected Health Information. We are however not required to agree to a requested restriction and should we not agree may request you seek another physician. (2) The right to reasonable requests to receive confidential communication of protected health information from us. This request must be in writing. (3) The right to request an amendment. Should you feel the medical information is incorrect or incomplete, you may request an addition or amendment. Requests must be made in writing and submitted to FHV Health, with attention to your attending physician. If you desire your medical record to be changed there is a form, which will be sent to you. The physician may decline your request if it's not accurate. (4) Right to an Accounting of Disclosures. You have a right to request a list of certain types of disclosures we have made of your medical information. We are not required to account for disclosures that were authorized by you, to carry out treatment, payment and healthcare operations.

I have read the Health Insurance Portability & Accountability Act of 1996 and understand my rights.

_____ _____

SIGNATURE **DATE**

_____ _____

PRINTED FIRST NAME **PRINTED LAST NAME**

If you would like a copy of this form, Please ask the front receptionist.

FHV Health

HIPAA Patient Consent Form

I consent to the use or disclosure of my protected health information by FHV Health for the purpose of diagnosing or providing treatment to me, obtaining payment for my health care bills, or to conduct health care operations of FHV Health. I understand that diagnosis or treatment of me by FHV Health physicians may be conditioned upon my consent as evidenced by my signature on this document.

I understand I have the right to request a restriction as to how protected health information is used or disclosed to carry out treatment, payment or healthcare operations of the practice. FHV Health is not required to agree to the restrictions that I may request, and may request I seek another physician. However, if FHV Health agrees to a restriction that I may request, the restriction is binding.

I have the right to revoke this consent in writing at any time, except to the extent that FHV Health has taken action in reliance on this consent.

My protected health information means health information, including my demographic information, collected from me and created or received by my physician, another health care provider, a health plan, my employer or health care clearinghouse. This protected health information relates to my past, present or future physical or mental health condition and identifies me, or there is a reasonable basis to believe the information may identify me.

The FHV Health Notice of Privacy Practices has been provided to me. The Notice of Privacy Practices describes the types of uses and disclosures of my protected health information that will occur in my treatment, payment of my bills, or in the performance of health care operations of the FHV Health. The Notice of Privacy Practices for FHV Health is also provided in the reception area. This notice of Privacy Practices also describes my rights and the FHV Health duties with respect to my protected health information.

FHV Health reserves the right to change the privacy practices that are described in the Notice of Privacy Practices. I may obtain a revised notice of private practices by calling the office and requesting a revised copy be sent in the mail or asking for one at the time of my next appointment.

_____ _____

SIGNATURE OF PATIENT OR PERSONAL REPRESENTATIVE **DATE**

FHVHealth

Authorization for Disclosure of Health Information

Many of our patients allow family members, such as their spouse, significant other, parents and/or children to call and request results of tests, procedures and financial information. Under the requirements of HIPAA, we are not permitted to give this information to anyone without the patient's written consent.

If you wish to have your medical information, diagnostic test results, and/or financial information released to any individuals or family members, you must sign and list them on this form.

The facility, its employees and physicians, are hereby released from any liability for the disclosure of information released therein. You have the right to revoke this consent in writing, except where we have already made disclosures in reliance on your prior consent.

I authorize FHV Health to release any or all information concerning my medical care to the following individuals:

NAME	RELATIONSHIP TO PATIENT	PHONE NUMBER
NAME	RELATIONSHIP TO PATIENT	PHONE NUMBER
NAME	RELATIONSHIP TO PATIENT	PHONE NUMBER
NAME	RELATIONSHIP TO PATIENT	PHONE NUMBER

☐ **I authorize FHV Health to leave normal test results on my answering machine or voicemail.**

PATIENT PRINTED NAME	DATE OF BIRTH	SSN
PATIENT SIGNATURE	DATE	
WITNESS SIGNATURE	DATE	

FHV Health

Patient Information—Please use blue or black ink.

Today's Date: _____

LAST NAME | FIRST NAME | MID. INITIAL | DATE OF BIRTH

PRIMARY ADDRESS | CITY | STATE | ZIP

SECONDARY ADDRESS | CITY | STATE | ZIP

HOME PHONE | CELL PHONE | WORK PHONE

SEX | SOCIAL SECURITY NO. | MARITAL STATUS

EMAIL ADDRESS | DO YOU HAVE A LIVING WILL? YES NO
(If yes, please provide a copy for your medical file)

EMPLOYER'S NAME

EMPLOYER ADDRESS | CITY | STATE | ZIP

NUMBER OF INSURANCE PLANS | ARE YOU RESPONSIBLE FOR FEES? YES NO WHO? _____

PRIMARY INSURANCE & POLICY ID | PRIMARY INSURANCE POLICY HOLDER

SECONDARY INSURANCE & POLICY ID | SECONDARY INSURANCE POLICY HOLDER

EMERGENCY CONTACT LAST NAME | FIRST NAME | MID. INITIAL | DATE OF BIRTH

RELATIONSHIP | PHONE NUMBER

PRIMARY CARE PHYSICIAN | PHONE NUMBER

PLEASE GIVE INSURANCE CARD AND DRIVER'S LICENSE TO THE RECEPTIONIST TO COPY TO YOUR FILE

HIPAA

I have read the Health Insurance Portability & Accountability Act of 1996 (HIPAA) and understand my rights.

SIGNATURE | DATE

Consent for treatment and lifetime authorization for assignment of benefits and information release.

I hereby give consent to FHV Health to provide whatever treatment they may deem necessary to the patient above. I understand that I am responsible for charges not covered by the insurance policy or Medicare, and should it become necessary to collect these charges through an attorney or other collection process, I shall be responsible for all court costs, interests, collection costs and attorney fees.

I hereby request payment of authorized Medicare benefits and/or any other supplemental insurance benefits for me to be paid directly to FHV HEALTH for any services furnished to me by FHV HEALTH. I authorize FHV HEALTH and staff to release to my insurance carrier and its agents any information concerning health care, advice, treatment or supplies provided, needed to determine these benefits payable for related services. I understand this is a lifetime authorization.

SIGNATURE OF PATIENT AUTHORIZATION | DATE | SIGNATURE OF RESPONSIBLE PERSON | DATE

FHVHealth

Medical History Questionnaire: Cardiology

PATIENT PRINTED NAME _____ DATE _____

SEX _____ AGE _____ RACE/ETHNICITY _____

OCCUPATION *(IF RETIRED, PREVIOUS OCCUPATION)* _____ ALLERGIES _____

PHARMACY _____ PHARMACY PHONE NUMBER _____

PRESENT ILLNESS _____

Past Medical History: If you have a history of any of the following, please check the box:

- ☐ High Blood Pressure
- ☐ Diabetes
- ☐ High cholesterol
- ☐ Heart disease
- ☐ Heart attack
- ☐ Congestive heart failure
- ☐ Palpitations (rapit heart beat)
- ☐ Fainting
- ☐ Dizziness
- ☐ Thyroid disease
- ☐ Rheumatic fever
- ☐ Stroke or mini strokes
- ☐ Asthma or Emphysema
- ☐ Nervous condition
- ☐ Kidney disease
- ☐ Kidney stones
- ☐ Peptic ulcer
- ☐ Gall bladder disease
- ☐ Arthritis
- ☐ Pneumonia
- ☐ Bleeding disorder
- ☐ Cancer
- ☐ Radiation treatment
- ☐ Tuberculosis
- ☐ Epilepsy
- ☐ Cataracts
- ☐ Respiratory arrest
- ☐ Abdominal aortic aneurysm
- ☐ Cardiac arrest *Date:*_____
- ☐ Hiatal hernia
- ☐ Liver disease
- ☐ Anemia
- ☐ Bladder infections
- ☐ Gout

Other

_____

_____

_____

Physicians: Please list the names and contacts of all physicians who you are currently under care of:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
OFFICE/PHYSICIAN NAME	SPECIALTY	OFFICE PHONE NUMBER

FHVHealth

Medical History Questionnaire: Cardiology

Past Surgical History (Include date)

_____ _____
_____ _____
_____ _____
_____ _____

Medications (Include dosage)

_____ _____
_____ _____
_____ _____
_____ _____
_____ _____
_____ _____
_____ _____

Procedures: If you have had any of the following, please check the box and note the date:

- ☐ Electrocardiogram (EKG) *Date:* _____
- ☐ Stress test *Date:* _____
- ☐ Echocardiogram *Date:* _____
- ☐ Holter monitor *Date:* _____
- ☐ Permanent pacemaker *Date:* _____
- ☐ Automatic Implantable Cardioverter Defibrillator (AICD) *Date:* _____
- ☐ Cardioversion (electric shock delivered to the heart to convert irregular heartbeat) *Date:* _____
- ☐ Balloon angioplasty of any heart arteries *Date:* _____

Review of Symptoms: If you have had any of the following within the past year, please check the box:

- ☐ Fainting spells
- ☐ Dizziness when changing positions
- ☐ Swelling in hands, feet or ankles
  At what time of day? _____
- ☐ Unconscious spells
- ☐ Chest pain
- ☐ Angina
- ☐ Pain in arm(s)
- ☐ Pain in jaw
- ☐ Coughing up blood
- ☐ Frequent cough while laying down
- ☐ Waking with shortness of breath
- ☐ Shortness of breath when laying down
- ☐ Shortness of breath when walking several blocks
- ☐ Shortness of breath when climbing a flight of stairs
- ☐ Purple lips or fingers
- ☐ Heart palpitations or flutters
- ☐ High blood pressure
- ☐ Leg cramps when walking or at night
- ☐ Recurrent stomach pain
- ☐ Belching or heartburn relieved by food/medication
- ☐ Nausea or vomiting
- ☐ Vomited blood
- ☐ Blood in bowel movement
- ☐ Tiredness without apparent reason
- ☐ Night sweats

Medical History Questionnaire: Cardiology

Additional questions: Please answer the following questions:

How many pillows do you use at night? _____

Have you ever been on a respirator/breathing machine? ☐ Yes ☐ No If yes, for how long? _____

Do you have a cardiac catheter? ☐ Yes ☐ No If yes, when was it implanted?_____
At what hospital? _____

Do you use oxygen at home? ☐ Yes ☐ No If yes, how many liters? _____ Times per day? _____

Social history: Please answer the following questions:

Any current/former tobacco use? ☐ No ☐ Yes, former user ☐ Yes, current user
If yes, how much?_____ For how long? _____
If former user, when did you quit? _____

Alcohol use? ☐ Yes ☐ No If yes, how often? _____

Caffeine use? ☐ Yes ☐ No If yes, how often? _____

Marital status? ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed

Have you ever been pregnant? ☐ Yes ☐ No If yes, how many times? _____
How many children were born alive? _____ How many cesarean section deliveries? _____

Family History:

RELATION	AGE	HEALTH	AGE AT DEATH	CAUSE OF DEATH
Father				
Mother				
Siblings				
Children				

If any of your blood relatives have had any of the following, please check the box:

☐ Heart disease *Who?*_____ ☐ Thyroid Disease *Who?*_____
☐ Stroke *Who?* _____ ☐ Diabetes *Who?* _____
☐ High Blood Pressure *Who?*_____ ☐ High Cholesterol/Triglycerides *Who?* _____